

Supplier Requirements & Transportation Policies

Logic PD Purchase Orders

Logic PD purchase orders (POs) shall contain the following information, at a minimum:

- PO number
- Vendor ID / vendor name
- Item ID and revision (where available)
- Description of purchased product
- AML / product specifications
- Order date
- Quantity
- Unit of measure
- Required delivery date
- Price
- Ship-to address
- Ship method
- Reference link to Logic PD Terms and Conditions
- Special requirements, which may include:
 - RoHS compliance
 - Date code/ lot code tracking
 - OCM/OEM certificate
 - ITAR restrictions
 - Certificate of compliance
 - Test results and/or test specimens required
 - Special handling/packaging

Supplier Requirements

- **AML:** Logic PD requires all its suppliers to comply with the Approved Manufacturer List (AML) provided. Any deviation from the AML must be approved by Logic PD and confirmed via a Purchase Order Change before product is shipped or delivered to Logic PD.
- **On Time Delivery:** Logic PD's on time delivery window is three days early and one day late. Any product received more than three days early may be subject to possible rejection and return to supplier. The supplier should contact the appropriate buyer for any PO that will be late to the committed due date.
- **PO Confirmation:** Logic PD requires PO confirmation within 48 hours of PO placement for all suppliers. Confirmation is preferred via email or fax.
- **Product Change Notifications (PCN):** Suppliers must notify Logic PD when requesting a change to product, process, equipment, or any other component that may directly or indirectly impact quality, cost, delivery, performance, appearance, or otherwise alters the condition of the material as agreed in the original standard, print, specification, or PO. This applies to all companies that supply product to Logic PD, specifically where changes impact the supply chain, materials, manufacturing processes (part specifications, inspection methods, production sites, manufacturing methods/practices, tools/fixtures/jigs/dies or other equipment). All PCNs shall be submitted electronically to PCN@LogicPD.com.

- **Packaging Requirements**

- **ESD:** Logic PD requires ESD-friendly packaging for all components, wherever possible. Logic PD understands that many components are not ESD sensitive, but these components must be stored and used alongside components that are ESD sensitive. For this reason, Logic PD requests all internal and over-packaging is ESD safe. Suppliers should review internal packaging standards and update as necessary. Logic PD may issue corrective actions whenever supplier packaging causes an undue ESD risk to inventory.
- **Styrofoam Packing ‘Peanuts’:** Styrofoam packing peanuts are prohibited in all shipments made to Logic PD. Suppliers should review internal packaging standards and update as necessary. Logic PD may issue corrective actions whenever supplier shipments are received with packing peanuts.
- **Packing Slips:** All packing slips must contain the following information, at a minimum:
 - Valid Logic PD PO number
 - Logic PD internal item ID / part number
 - Manufacturer name (must match AML)
 - Manufacturer part number (must match AML)
 - Quantity shipped
 - RoHS compliance status for each line item

Transportation Policies

If not otherwise specified on the Logic PD PO, the following standard policies apply:

- **Supplier pays freight**
 - **Delivered at Place (DAP):** Buyer’s dock or other ship-to address specified on PO
- **Logic PD pays freight**
 - **Ex-Works:** Seller’s dock

Table 1: Shipment Routing Guide

Standard* Domestic Shipments	Shipment Method	Preferred Carrier
< 150 lbs.	Small parcel ground	FedEx or UPS (FedEx preferred)
150 - 500 lbs.	Ground freight - economy	Expeditors or FedEx Freight
> 500 lbs.	Contact Logic PD buyer	
Standard* International Routing	Shipment Method	Preferred Carrier
< 150 lbs.	International economy	FedEx
150 - 500 lbs.	International economy freight	Expeditors
> 500 lbs.	Contact Logic PD buyer	

*Standard shipments are defined as domestic small parcel ground or international economy. All other services are considered special/expedited shipments and require pre-approval from Logic PD.

Contact the Logic PD buyer for appropriate freight account number. **NOTE:** Seller must reference Logic PD PO number in *Reference* field on each shipment Bill of Lading.

Contact the Logic PD buyer regarding any questions on Logic PD requirements or policies:

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